



Nicholls State University

Purchasing Office

P. O. Box 2052 – Thibodaux, LA 70310
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**ADDENDUM NO 1
FOR
NICHOLLS STATE UNIVERSITY
THIBODAUX, LOUISIANA
03/22/2023**

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Bid SB01864 – Cleaning of Residence Halls

Sealed Bids are Due at 3:00 PM on 03/30/2023

This addendum is hereby made a part of the Bidding Documents to the extent as though it was originally included therein.

This addendum, should be acknowledged on the bid form

Purpose of Addendum:

1. Clarification of Common Area Cleaning for Scholars Millet and Zeringue

After cleaning the rooms in these buildings, the contractor shall be responsible for the following work in the hallways and common areas.

- **Common Area Cleaning** | After each clean, please conduct the following in the hallways/common areas of the building:
 - Clean any substances from walls.
 - Vacuum all carpeted floors.
 - Sweep and mop all hard floors.

The bid form has been revised and attached to this addendum to provide a line for pricing for this work.

Millet, Zeringue, and Scholars – Spring Resident Move out – 9 Hallways and common areas to be cleaned, (three floors per building).

Millet Hall, 2nd and 3rd floors only, Nicholls Raw Sugar Institute - 2 Hallways and common areas to be cleaned

Millet Hall, 1st and 2nd floors only, LGLA - 2 Hallways and common areas to be cleaned

Millet Hall, 2nd and 3rd floors only, American All Star HS June 1 – June 3) - 2 Hallways and common areas to be cleaned

Zeringue and Millet Hall, all floors, OD Lineman Camp – 6 Hallways and common areas to be cleaned, (three floors per building).

Millet, Zeringue, and Scholars – MPA – 9 Hallways and common areas to be cleaned, (three floors per building).

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Millet Hall, All floors, Zeringue Hall 1st and 2nd floors only, UCA Camp – 5 Hallways and common areas to be cleaned.

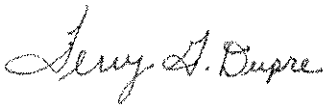
Scholars Hall, all three floors, Brigham Young Youth Camp – 3 Hallways and common areas to be cleaned.

Millet Hall, all three floors, American All Star HS (July 18-July 22) – 3 hallways and common areas to be cleaned.

Zeringue Hall, all three floors, Jesuit Band Camp - 3 Hallways and common areas to be cleaned

Scholars Hall, all three floors, St. Paul Football – 3 Hallways and Common areas to be cleaned.

2. On the cleaning schedule, the Reference for the UCA camp states July 6-July 9
July 6-9 are the correct dates – please disregard reference of the cleaning period begin and end dates of June 10th through June 13th on the schedule as those dates are not correct Cleaning will begin on July 10th and be completed by July 13th.
3. Contracted cleaner will NOT be required to clean any exterior areas of the Brady Apartment Buildings, only the complete interior of the apartments will be cleaned.
4. Non-Mandatory Pre-Bid Sign In sheet provided.



Terry G. Dupre
Director of Purchasing, Property Control
and Support Services Administration

**BID FORM
CLEANING OF RESIDENCE HALLS
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NOTE: BIDDER SHOULD PROVIDE AN EACH PRICE FOR THE ITEMS ON THIS BID FORM

Item 1: Cleaning of Brady Complex Building 4-Bedroom

Price to clean each apartment \$ _____ X 214 Apartments = Total \$ _____

Item 2: Cleaning of Scholars/Millet/Zeringue Residence Halls

Price to clean each Suite \$ _____ X 1,403 Suites = Total \$ _____

Item 3: Cleaning of Hallways and Common areas of Scholars/Millet/Zeringue Residence Halls

Price to clean each \$ _____ X 47 Cleanings = Total \$ _____

TOTAL NET LUMP SUM – ITEM 1 + Item 3 = \$ _____

VERIFICATION OF STAFF:

Bidder shall state if company employs the minimum number of staff (15) expected by the University: _____ YES _____ NO

BIDDER ACKNOWLEDGES THAT THEY EMPLOY SUFFICIENT STAFF TO HANDLE THIS WORK IN THE TIME FRAME LISTED IN THE SCHEDULE: _____ YES _____ NO

**BIDDER SHALL STATE NUMBER OF STAFF BIDDER EMPLOYS THAT WILL BE AVAILABLE TO COMPLETE THIS WORK PER THE SCHEDULE PROVIDED: _____
BIDDER HAVING SUFFICIENT STAFF TO COMPLETE THE WORK PER THE CLEANING SCHEDULE WILL BE USED AS A FACTOR IN DETERMINING BID AWRD.**

The University reserves the right to award all of the buildings listed, some of the buildings listed, or cancel this solicitation in its entirety.

**BID FORM
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INSURANCE COVERAGE TO BE PROVIDED BY BIDDER

Bidder should list the name and address (street/city/state/zip) of the Louisiana licensed insurance company that is intended to be used to furnish the required minimum levels of insurance coverage if selected the successful Bidder.

IS THE BIDDER REQUIRED TO CARRY WORKERS COMPENSATION INSURANCE

___ YES - ___ NO – IF YES IS CHECKED, PLEASE COMPLETE THE INFORMATION BELOW.

**IF NO IS CHECKED THEN A WORKERS COMPENSATION INDEMNIFICATION AGREEMENT
MUST BE SIGNED BY EACH EMPLOYEE WORKING ON THIS PROJECT.**

WORKER'S COMPENSATION AND EMPLOYER'S LIABILITY STATUTORY LIMITS

Name of Insurer: _____
(Not the Agent Company)

Insurer's Address: _____

Check Insurer's A.M Best Rating: [] A Level / [] B, C, D, E, F Level

Check Best Financial Size Category Rating: [] VI or Greater; [] V or Less

If Not A.M. Best Rated - State Type of Insurer: _____

Agent Company: _____ Telephone No: _____

**DOES BIDDER HAVE A GENERAL LIABILITY INSURANCE POLICY ___ YES - ___ NO
IF YES IS CHECKED, PLEASE COMPLETE THE INFORMATION BELOW.**

COMMERCIAL GENERAL LIABILITY \$1,000,000 MINIMUM COVERAGE

Name of Insurer: _____
(Not the Agent Company)

Insurer's Address: _____

Check Insurer's A.M. Best Rating: [] A Level / [] B, C, D, E, F Level

Check Best Financial Size Category Rating: [] VI or Greater; [] V or Less

Agent Company: _____ Telephone No: _____

**DOES BIDDER HAVE A AUTOMOBILE LIABILITY INSURANCE FOR OWNED OR HIRED AUTOS
___ YES - ___ NO IF YES IS CHECKED, PLEASE COMPLETE THE INFORMATION BELOW.**

AUTOMOBILE LIABILITY \$1,000,000 MINIMUM COVERAGE

Name of Insurer: _____
(Not the Agent Company)

Insurer's Address: _____

Check Insurer's A.M. Best Rating: [] A Level / [] B, C, D, E, F Level

Check Best Financial Size Category Rating: [] VI or Greater; [] V or Less

Agent Company: _____ Telephone No: _____

**BID FORM
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Signature Authority: ATTENTION: .R.S. 39:1594(C)(4) requires evidence of authority to sign and submit bids to the State of Louisiana. You should indicate which of the following apply to the signer of this bid.

1. The signer of the bid is either a Corporate Officer who is listed on the most current annual report on file with the Secretary of State or a member of a partnership or partnership in Commendam as reflected in the most current Partnership Records on file with the Secretary of State. A copy of the Annual Report or Partnership Record must be submitted to this office before contract award.
2. The signer of the bid is a representative of the Bidder Authorized to submit this bid as evidenced by documents such as, Corporate Resolution, Certification as to Corporate Principal, etc. If this applies, a copy of the Resolution, Certification, or other supportive documents must be attached hereto.
3. The bidder has filed with the Secretary of State an Affidavit or Resolution or other acknowledged/authentic document indicating that the signer is authorized to submit bids for public contracts. A copy of the applicable document must be submitted to this office before contract award.
4. An individual listed on the State of Louisiana Bidder's Application as authorized to execute bids.

By signing the bid on the Bid Cover Page, the bidder certifies compliance with the above.

Bid Submitted by:

(please print or type name)

Company Name:

Address:

Telephone/Fax:

_____/_____

E-Mail:

Receipt of Addendum should be acknowledged on this bid form. Failure to acknowledge addendum may be cause for bid not to be considered:

_____, _____, _____

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PRINT NAME	COMPANY NAME/ADDRESS	PHONE NUMBER & FAX NUMBER	EMAIL
Ladbury Landry	Germ Slayers Cleaning and Maintenance Solutions 3205 Orleans Ave New Orleans, LA	504-616-2406	GermSlayers@yahoo.com
Ashley West	Nicholls store	504 X3305	ashley.west@nicholls.edu
Alexis Johnson	Nicholls State MHMCleaning LLC	Ext 4818 985 414-3136	Alexis.Johnson@Nicholls.edu
Claudia Calix	201 Bentley St Metairie, LA 70060	985-360-0099 985-637-8008	mhmcleaningllc@gmail.com
Mail Atzenhofer	3501 Blvd of South La 9900 W. Main Suite 420 Houma, LA 70360		matzenhofer@xanlink.net.com